

MINUTES

**OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF
DR. ROBERT KETTERER CHARTER SCHOOL, INC.
HELD ON NOVEMBER 18, 2019
AT DR. ROBERT KETTERER CHARTER SCHOOL,
A PUBLIC FACILITY, LATROBE, PENNSYLVANIA,
BEGINNING AT 6:30 P.M., IN ACCORDANCE WITH THE
ADVERTISEMENT FOR THIS MEETING AS
PUBLISHED IN THE LATROBE BULLETIN ON
JULY 12, 2019 IN ACCORDANCE WITH THE PROOF OF
PUBLICATION FILED IN THE MINUTE BOOK**

Trustees present: Dr. Blair Kucinski, Dr. Louis Byham, Robert Marshall, Patrick McManus, Anita Dinsmore, Nancy Hubert

Trustees absent: Dana Bauer

Also present were Dr. Robert Ketterer Charter School ("RKCS") employees Eric Guldin, Brooke Pierce and Recording Secretary Kate Smith. Other individuals present at the meeting are listed on the attached sign-in sheet.

The President called the meeting to order at 6:32 p.m. by asking everyone to stand and salute the flag.

Next, Dr. Kucinski called for the approval of the minutes from the September 16, 2019 meeting. Upon motion of Anita Dinsmore, seconded by Louis Byham, the minutes from the September 16, 2019 Board meeting were unanimously approved by the Board.

19-11-05 RESOLVED, That the Dr. Robert Ketterer Charter School, Inc. Board of Trustees approves the minutes as submitted for September 16, 2019.

The meeting recessed at 6:35 pm for an executive session.

The meeting reconvened at 6:50.

The president asked if there were any personnel issues. Mr. Guldin stated that he would like to hire Shelby Mostoller as a day-to-day substitute teacher for the remainder of the school year at a rate of \$150 a day. Dr. Kucinski asked for a motion to hire day-to-day substitute teacher Shelby Mostoller as a full time substitute teacher for the remainder of the 2019-2020 school year at a rate of \$150 per day or if Shelby Mostoller is unavailable to authorize administration to hire an alternative substitute. Upon motion of Anita

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Dinsmore, seconded by Nancy Hubert, the hiring of a day-to-day substitute teacher for the remainder of the school year was approved by the Board.

19-11-06 RESOLVED, That the hiring of Shelby Mostoller as a day-to-day substitute for the remainder of the 2019-2020 school year at a rate of \$150 per day or in the event that Shelby Mostoller is unavailable, to authorize Administration to hire an alternate substitute, is hereby approved by the Board of Trustees.

The next item of business was the approval of bills. Dr. Kucinski asked the Board to approve the list of Dr. Robert Ketterer Charter School invoices for the months of September 2019 in the amount of \$120,921.52 and October 2019 in the amount of \$135,668.84. Robert Marshall made a motion to approve the September 2019 and October 2019 invoices as listed, seconded by Louis Byham, with unanimous approval by the Board.

Dr. Kucinski then asked for a motion to approve the Audited Financial Report for period ending June 30, 2019. Upon motion of Louis Byham, seconded by Robert Marshall, the Audited Financial Report for the period ending June 30, 2019 was unanimously approved by the Board.

19-11-07 RESOLVED, That the Audited Financial Report for the period ending June 30, 2019 is hereby approved by the Board of Trustees.

Dr. Kucinski then asked for the acceptance of the 2019 Board Survey Summary. Upon motion of Patrick McManus, seconded by Anita Dinsmore, the 2019 Board Survey Summary was unanimously accepted by the Board.

Next Dr. Kucinski asked for approval of the Emergency Operations Plan for the Dr. Robert Ketterer Charter School. Upon motion of Anita Dinsmore, seconded by Nancy Hubert the Dr. Robert Ketterer's Emergency Operations Plan was unanimously approved by the Board.

19-11-08 RESOLVED, That the Dr. Robert Ketterer Charter School's Emergency Operations Plan is hereby approved by the Board of Trustees.

Dr. Kucinski then discussed the financial reports. Mr. Guldin then discussed enrollment. The Charter School is 1000 billable days above budget.

Next, Dr. Kucinski asked for the Buildings and Grounds report. Mr. Guldin stated that all restrooms in Scatena need to be remodeled. Discussion of possible expansion ensued.

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Mr. Guldin stated that he and the Facilities Department are now reviewing the costs of a modular and the cost of an actual structure.

Dr. Kucinski then discussed the Board of the Future handout.

Mr. Guldin then reported on the strategic plan and priority goals as contained in the Board packet.

The President then asked for the Principles report. Mrs. Pierce presented on the PA Future Ready Index. Mrs. Pierce, Mrs. Myers and Mrs. Achtziger are working on an attendance initiative. The team meets each morning to review absences at the AEC.

Dr. Kucinski asked for the Chief Executive Officer's report. Mr. Guldin stated that the Charter renewal was delivered to Greater Latrobe School District. The new superintendent of Greater Latrobe, Mrs. Teppert, also toured the school.

Dr. Kucinski then stated that the next Board meeting will be held at 4:30 p.m., December 17, 2019 at the Latrobe Country Club.

The President then asked if there was any public input. There was none.

Upon motion of Robert Marshall, seconded by Patrick McManus, the meeting adjourned at 8:02 p.m.


Secretary


Recording Secretary