



# ARP ESSER Health and Safety Plan Guidance & Template

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Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.\* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

\* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

## **Additional Resources**

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

**Health and Safety Plan Summary: RKCS-Adelphoi (Alliance, Anchor, Benet, Colony, Susan's Place, Greystone, Loyalhanna, Margaret, Marker, Mon Run, Raphael, Sweeney, Vincent, Williams, Hilltop, Saxman, Middle Creek Male Secure, Middle Creek Female Secure, Middle Creek SO**

[Adelphoi.org](http://Adelphoi.org)

**Initial Effective Date: August 30, 2021**

**Date of Last Review: August 30, 2021**

**Date of Last Revision: NA**

How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

**Adelphoi Village intends on a full 5 day/week in-person learning for all clients beginning the 2021-2022 school year. We will continue to review the guidance and recommendations provided by the Centers for Disease Control and Prevention, PA Department of Health, and PA Department of Education and make accommodations when applicable and feasible to ensure the safety of our clients. The mitigation and prevention strategies utilized during the 2020-2021 school year will continue during the 2021-2022 school year to support the health and safety of our students and staff, and promote academic achievement and social/emotional wellness.**

1. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

**Adelphoi Village has established opportunities during the summer for learning loss along with social/emotional well-being. Food service continues to be available for all students along with counselors and therapist for all students and staff.**

2. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety

recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of <a href="#">masks</a> ;	Adelphoi Village will follow face covering requirements established by the PA DOH and PDE
b. Modifying facilities to allow for <a href="#">physical distancing</a> (e.g., use of cohorts/podding);	<p>Clients and employees will be encouraged to follow the CDC recommendation of at least three (3) feet of distance between individuals, when possible.</p> <p>Physical distancing of three feet may not be possible during certain instructional activities, including small group instruction, labs, cooperative learning or other similar activities.</p>
c. <a href="#">Handwashing and respiratory etiquette</a> ;	Clients and staff will be encouraged to follow CDC recommended handwashing guidelines. All classrooms, restrooms and common areas will be equipped with a motion activated sanitizing station utilizing sanitizer with a minimum of 60% alcohol.
d. <a href="#">Cleaning</a> and maintaining healthy facilities, including improving <a href="#">ventilation</a> ;	<p>All facilities have been deep cleaned and sanitized. As spaces are used, cleaning and sanitizing will take place. Clients and staff will be encouraged to clean and disinfect areas and items before and after use.</p> <p>Cleaning and disinfecting will occur throughout the day on high traffic and touch areas using an atomizing sprayer.</p> <p>Cleaning and disinfecting supplies will be placed in all units. Stock of these supplies will be centralized for easy access in the event additional supplies are necessary. Hand sanitizer will be available and use encouraged. Signage will be used to encourage proper hygiene and social distancing.</p>
e. <a href="#">Contact tracing</a> in combination with <a href="#">isolation</a> and <a href="#">quarantine</a> , in collaboration with the State and local health departments;	Adelphoi Village will continue to comply with contact tracing, isolation, and quarantine expectations in collaboration with the PA Dept. of Health.

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>In compliance with CDC guidance, exceptions for quarantine include asymptomatic close contact individuals who remain symptom free and provide proof of full vaccination and/or recovered from COVID-19 positive within three months or meet the criteria for antigen test results.</p> <p>A positive case of COVID-19 within a congregate care setting will be assessed by administration with consultation with the DOH as needed. Positive cases will be moved to isolation and the remaining group with the home will be quarantined as per guidelines.</p>
<p>f. <a href="#">Diagnostic</a> and screening testing;</p>	<p>All clients and staff will regularly monitor and log body temperature. Any staff or client who has a temperature greater than 100.4 or is experiencing symptoms related to COVID-19 will be referred to the nurse for further evaluation.</p>
<p>g. Efforts to provide <a href="#">vaccinations to school communities</a>;</p>	<p>Adelphoi has provided six vaccination clinics on campus for all staff and students who were eligible and interested. Youth are educated on the various vaccines at intake and encouraged to vaccinate.</p>
<p>h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and</p>	<p>Accommodations for students and staff members demonstrating needs with respect to health and safety policies will be assessed by the appropriate team. Appropriate and required accommodations will be provided as necessary.</p>
<p>i. Coordination with state and local health officials.</p>	<p>Adelphoi Village will continue to collaborate with state and local health officials as needed to ensure proper health and safety measures are being followed.</p>

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **RKCS-Adelphoi** reviewed and approved the Health and Safety Plan on **August 30, 2021**.

The plan was approved by a vote of:

7 Yes

0 No

Affirmed on: **August 30, 2021**

By:



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*(Signature\* of Board President)*

Blair Kucinski

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*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.